

OFFICE OF THE EASTERN REGIONAL CO-ORDINATING COUNCIL

In case of reply the number and date of the letter should be quoted:

Tel # 233-03420-22371/2

Fax # 233-081-22444



Post Office Box 303

Koforidua – Eastern Region

Ghana, West Africa

Our Ref: SA.262/01^D

30TH MAY, 2019

Your Ref:

PROMOTION

I have the honour to inform you that following your success in the August 2018 Public Services Commission's Examination, the Local Government Service has authorized your promotion to the grade of **HIGHER EXECUTIVE OFFICER** with notional effect from 1st August, 2018 and substantive effect from 1st March, 2019.

The salary scale attached to the grade is Level 12. i.e. **GH¢12,772.89 – GH¢15,118.16 per annum.**

You will enter the grade at the initial point (i.e. **GH¢12,772.89**) per annum or be placed on the appropriate point on the salary level depending on your present salary level and point

Your future incremental date will be 1st March.

Please accept my congratulations on your promotion.

For: **HON. REGIONAL MINISTER**
(R. KORZIE SAMBO)
CHIEF DIRECTOR

MR. KWANING YAW FRIMPONG
THRO'

THE HON. MUN. CHIEF EXECUTIVE
KWAEBIBIREM MUN. ASSEMBLY
KADE

cc: The Head of Service, OHLGS, Accra
The Cont. & Acct. General, Accra
The Auditor-General, Accra
'P' File